

National Aviation Heritage Area Large Grants 2024

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1. Introduction

NAHA (National Aviation Heritage Alliance) Large Grants are a sub-award of federal dollars to be used as an economic catalyst advancing the National Aviation Heritage Area. The grants are available for a variety of activities including, but not limited to planning, technical assistance, interpretation, workshops, events, preservation, collections, exhibits, aircraft maintenance/preservation, marketing & promotion, and wayfinding & signage. All projects must support the mission of the National Aviation Heritage Area which is: to preserve and develop the assets of the National Aviation Heritage Area and promote aviation heritage and the future of aerospace.

NAHA is interested in projects that:

- advances our region's aviation heritage and/or community identity as the birthplace of aviation and current leader in the aviation industry.
- is regional or multi-county in scope.
- includes active partnership between multiple organizations.
- was vetted through the Dayton Development Coalition's Priority Development and Advocacy Committee (PDAC) process.
- is documented in a larger community or regional master plan.
- leverages substantial financial resources from non-federal sources.

2. Eligibility:

The grant applicant must be:

- registered with SAM.gov and be able to provide an active CAGE code. SAM.gov registration is free.
- a 501c3, 501c6, higher-ed academic institutions, counties, municipalities, or units of local government.
- be located within the Heritage Area legislative boundaries or have a direct tie to the NAHA mission.
- submitting only one Large Grant application per funding cycle.

3. Ineligibility:

Ineligible applicants:

- Individuals
- For-profit businesses
- Political or religious organizations
- Certain special purpose units of government, such as K-12 schools or fire districts

Ineligible projects:

- Ongoing programs
- Operating costs
- Payments for previous activities and projects
- Reduction of existing debt
- Indirect costs
- Purchase of real property or an interest in real property
- Purchase of equipment with over \$5,000 of federal dollars
- Additions to reserve funds or endowments of an organization
- General organizational marketing including the development of websites, advertising, or media buys
- Projects or programs that will re-grant the funds received
- Fundraising events
- Tuition or scholarships
- Lobbying or related activities

4. 2024 Application Important Dates

Notice of Funding Opportunity: January 2024

Grant deadline: 5pm on Friday, March 1, 2024

Notice of Award and Issuance of Grant Agreement: April 2024

Grant Performance Period: From date of signed grant agreement through 9/30/2025.

Final Report Deadline: October 11, 2025

5. Application Process & Submission

1. Consider scheduling time with NAHA staff to discuss your project and ask questions well before the application deadline. Staff members are available for questions and information only. The responsibility of preparing the application is solely that of the applicant.
2. Complete the application on the website by March 1, 2024.

6. Award

1. All applications will be reviewed by a NAHA board committee using a scoring rubric.
2. To maintain the highest standards of fairness in the competition for grants, any member of the staff, grants review committee, or board of trustees will abstain from commenting, deliberating, or voting on any proposal in which they are connected through employment, through service as an unpaid consultant to the project, or as an officer or other representative.
3. All submissions will be notified of award or rejection by email in April 2024.
4. Upon award, the recipient's authorized official must sign the project agreement before the grant may start.
5. Under no circumstances should the recipient begin work on the grant project until the agreement has been signed by both the recipient and NAHA. Failure to follow this guidance will result in no reimbursement for that work and may result in the grant's cancellation.

6. Failure to start a project within six months (also the first reporting deadline) may result in cancellation of award.

7. Reporting

1. Recipients are required by the grant agreement for a semi-annual performance report and financial report.
 - a. First report due October 31, 2024
 - b. Second report due April 31, 2025
 - c. Third & Final report due October 11, 2025
2. Failure to complete the performance reports will result in a reimbursement delay and may result in the award's cancellation.

8. Reimbursement

1. Reimbursement will be processed semi-annually with the performance and financial reports.
2. Recipients with extenuating circumstances may request a quarterly performance report and reimbursement. That request must be made before the grant agreement is signed.
3. Recipient must use the provided forms for reimbursement with accompanying documentation.
4. Only fully documented expenses (e.g., copies of checks, bank statements, contracts, etc.) will be reimbursed.
5. Matching funds must also be fully documented.
6. Requests for advances will not be considered.
7. Requests for an extension to the performance period will not be considered.
8. Failure to adhere to the Terms & Conditions including the Matching Funds regulations below and project specific requirements outlined within the grant agreement may result in a reimbursement delay, denied reimbursement, and/or cancelation of the award.

9. Project Completion and Grant Closeout

1. A grant is considered finished when the final report form is submitted, the last dollar is spent, and the final reimbursement has been processed.
2. Upon closeout, the recipient will receive email notification of completion.

10. Terms & Conditions:

Before submission, the applicant should review the following section of grantee responsibilities to determine if their organization can comply with these requirements.

The grantee is required to:

1. Be subject to the provisions of Uniform Administrative Requirements, Cost Principles and Audit Requirement for Federal Awards (2CFR 200), as applicable. (No fundraising, no lobbying, no food or alcohol, and no land acquisition with federal dollars). *This includes the matching funds.*
2. Comply with all applicable laws including, but not limited to the following, as applicable:
 - a. Section 106 of the Historic Preservation Act. (on historical structures or landscapes) – Grant recipients must provide a copy of the SHPO approval letter to NAHA before any construction or capital improvements commence.
 - b. Secretary of the Interior Standards ([View here](#))
 - c. Native American Graves Protection and Repatriation Act (NAGPRA) ([View here](#))
 - d. National Environmental Policy Act (NEPA) ([View here](#))
 - e. Americans with Disabilities Act (ADA) ([View here](#))

3. Comply with the Davis-Bacon Act for construction contracts over \$2,000. (Prevailing wages)
4. Provide certificate of General Liability Insurance and IRS Letter of Determination of status.
5. **Consultants:** Applicants requesting funding for consulting services shall summarize the selection process and the consultant's qualifications. If the consultant is to be selected after the grant award, the applicant must submit the proposed consultant's qualifications to the NAHA for review and approval, prior to finalizing the grant agreement.
6. **Recognition:** Grant funding must be recognized in press releases, websites, exhibits, signage, and other promotional materials supported by the grant. Recipients must include the NAHA logo and/or "this project is funded in-part by the National Aviation Heritage Area." When possible, the use of the logo is preferred. You will be required to submit documentation of recognition in the performance reports to receive reimbursement.
7. Notify NAHA of applicable personnel changes within 30 days of the change.
8. Notify NAHA of any change in the grantee's tax-exempt status or legal standing.
9. Allow inspection of grant program records by NAHA and authorized federal agencies during the grant period and up to three years following completion of the grant project.

Terms & Conditions Continued - Matching Funds Regulations:

All cash or in-kind contributions will be counted as match if they meet the following criteria:

1. Are verifiable from the recipient's records.
2. Are not counted toward another federally funded project or program.
3. Are necessary and reasonable for proper and efficient accomplishment of project or program objectives.
4. Are not paid by the federal government under another award (i.e., other federal funds or federally supported costs cannot be used as matching share). **IMPORTANT:** Many state funds are derived from federal sources. It is the applicant's responsibility to provide documentation to NAHA verifying that the state funds are not derived from federal funds.
5. The basis for determining the valuation for donated services, materials, equipment, and space must be documented.
6. Volunteer services furnished by professional and technical personnel, consultants, and other skilled and unskilled labor may be counted as cost sharing or matching, if the service is an integral and necessary part of the approved project or program.
7. Hours contributed by a board member are not eligible for the match. If a board member contributes hours outside of their role as board member, those hours may be eligible.
8. The current estimated value of volunteer time is \$31.80 unless a specialized skill is being utilized.
9. The value of donated supplies may be assessed at the fair market value of the property at the time of the donation.
10. The value of donated equipment shall not exceed the fair market value of equipment of the same age and condition at the time of donation.
11. The value of loaned equipment shall not exceed its fair rental value.
12. The value of donated space shall not exceed the fair rental value of comparable space.
13. Unacceptable matches include general operating costs of sites/organizations, routine repair and maintenance costs, and volunteer costs/time unrelated to the project.

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